

CUB PACK: SCHOOL NIGHT CHAIR JOB DESCRIPTION

Thank you for serving as your Pack School Night Chair. Your key responsibilities:

1. Work closely with the District School Night Chair, District Executive, Cubmaster, and Pack Committee to successfully conduct a School Night and obtain the Fall Recruiting Goals for your pack.
2. Recruit 3 – 5 or more volunteers to serve on your School Night Team for your Pack.
 - Team Members consist of (but not limited too):
 1. Tiger Cub Den Organizer(s)
 2. Den Organizer(s)
 3. Committee Members
3. Along with your School Night Team, attend your District's School Night Training to be held:
 - JULY 20th, 6:30 P.M. – CHRIST CHURCH UNITED METHODIST (4614 Brownsboro Rd., Louisville)
 - JULY 22nd, 6:30 P.M. – GRACELAND BAPTIST CHURCH (3600 Kamer Miller Rd., New Albany, IN)
 - JULY 22nd, 7:00 P.M. – FIRST PRESBYTERIAN CHURCH (1016 Pear Orchard Road, Elizabethtown)
4. Promote! Promote! Promote! Promotion is key to any recruitment, so with the assistance of your School Night Team, Cubmaster, and Pack Committee aggressively promote the School Night.
5. Ensure that all youth/adult applications and registration/Boy's Life \$ is submitted to the Council office 1-2 days after the School Night. (Your district may have a report/turn in meeting scheduled the night of your school night, which would also be an appropriate time.)
6. Along with your School Night Team members analyze the success of your School Night and track the progress towards the recruitment goal and institute any follow-up efforts necessary to obtain the goal. (Follow-up efforts should include "Bring a Buddy" and "Church Recruiting" or recruitment at your chartered organization.

SCHOOL/CUB PACK SCHOOL NIGHT TEAM MEMBERS RESPONSIBILITIES:

TIGER CUB & DEN ORGANIZERS:

- Attend Training on conducting a School Night
- Assist in the recruitment of Den Leaders and Assistant Leaders.
- Ensure that the Den is properly organized and registered during School Night,
- Ensure that Adult and Youth Applications are filled out, signed, & submitted with \$
- Ensure that the Den Leaders and Assistants receive Fast Start Training, "This is Scouting" and Cub Specific Training and assist in the planning of their 1st meeting
- Maintain a close relationship with the Den until it is well established

COMMITTEE MEMBERS:

- Assist with Planning, Promotion, and Coordination of School Night
- Helps Analyze the Pack's Leadership Needs and Institute Plan for Adult Recruitment
- Ensures that the Pack Calendar and Leader Contact Information is ready to distribute
- Ensure that a New Parent and Leader Orientation is set within 1 week of your School Night.
- Assist with collecting and reviewing the youth/adult applications and \$
NOTE: Collect only the BSA Registration and Boy's Life Reg. – Dues Should be Collected later
- Promote and Track all leaders training attendance. (Goal: 100% Trained Leaders)